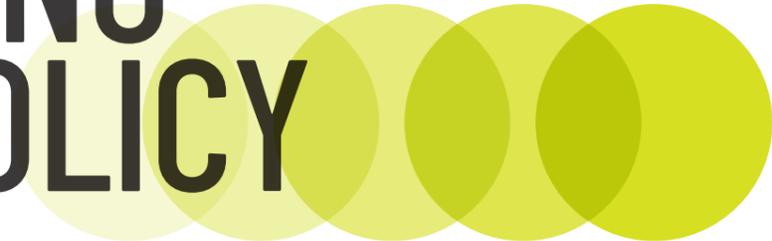


TENNIS COURT BOOKING POLICY



1. All tennis courts can be booked up to 7 days in advance (e.g. Monday to Monday, Tuesday to Tuesday etc.) from 7am – 10pm. Bookings can be made through the LRC App/Website or via the Sports Desk by phone or in person.
2. Each booking slot is available in ONE hour increments starting on the hour (7am-8am, 8am-9am etc.)
3. Members may only have one pre-booking on any day. Members may play TWO hours of doubles or ONE hour of singles and ONE hour of doubles on pre-booked courts per day. (Subject to amendments depending on circumstances)
4. A member with Family Membership (main card holder and spouse/partner) can book up to TWO courts per day using the LRC App or Website if they are playing separately with a different group of players. If it's a family of more than TWO members, the rest of the eligible members will have to book through the Sports Desk only. A member with Single Membership can book only ONE court per day.
5. If a court remains available for play on the same day, members may make another pre-booking, for doubles or singles. This can be done via the Sports Desk by phone or in person at any time after 7am on the day. Additionally, members may also make a walk-on booking on any court that remains available at the time of play. Members may also check with the Sports Desk for availability to follow-on upon completion of their previous session.
6. Members wishing to extend their booking for an additional hour may check with the Sports Desk on the hour upon finishing their booked session for any availability.
7. Check-in at the Sports Desk before commencement of play is mandatory. The member who booked the court must check-in in person at the Sport Desk and provide details of other players before proceeding to the court. If a member is playing for two consecutive hours, they may check in for both hours at one time providing the names of all members playing in those two consecutive bookings.
8. Players must arrive within the first 5 minutes of their booked session to secure the court. In the event of late arrival, the court may be released to other members. If one is running late and one of the other participating members is already in the club, please inform the Sports Desk and ask your partner to check-in first. The member who booked the court must also check-in upon arrival at the Sports Desk.
9. Regular court fee applies for Indoor courts all day and outdoor courts after 6pm. Courts 3 to 10 are free of charge between 7am and 6pm.
10. Changing an indoor court booking to an outdoor court with less than 24 hours' notice will incur a court fee.
11. In case of cancellation, a 24 hours' notice must be provided to avoid any penalty. In the event of Late Cancellation or No Show, a fine will be imposed on top of the court fees (if any) as set by the General Committee. 50% of the fines will go towards the LRC CSR programme.
Note: A No Show may be deemed if players do not check in at the Sports Desk within 5 minutes of the scheduled booking unless they have informed the Sports Desk that they are running late.
12. A member's booking privileges may be suspended for one month in the event of the member having 3 No-Shows or Late Cancellations in a calendar month and /or persistent failure to check-in at the Sports Desk before play.
13. All players must be actively taking part particular in playing tennis in Court 5 & 6.
14. The Club may reserve the tennis courts for any events organized by the Club, including but not limited to tennis events, activities, coaching, maintenance, etc. Notices will be posted at the Club. Any cancellations of bookings on the effected periods may only be authorized by the Club.