



MEMBERSHIP APPLICATION FORM

Membership applied for (please ✓ where appropriate):

Ordinary Membership: New / Addition of Family Member / Student Transfer *
 Sponsored Temporary Membership: New / Renewal - No. of term* _____
 5-Day Membership: New / Renewal - No. of term * _____
 Sports Membership - Junior Sports Membership - Premier Sports Membership - Adult:
 Tennis / Swimming / Squash / Badminton / Bowling / Bridge *

Applicant

Name (in full): Mr/ Mrs/ Miss/ Ms* _____ Marital Status: _____
 Nationality: _____ Place of Birth: _____ DOB: _____
 Origin: _____ Passport No.: _____ HKID no.: _____
 Date of Arrival in HK: _____ Personal Email: _____
 Countries Lived in for More Than 2 Years: _____
 Home Address in HK: (Flat/Room) _____ (Floor) _____ (Block) _____ (Building) _____
 (Street & District) _____
 Home Tel No.: # _____ Home Fax No.: # _____ Mobile No.: _____
 Company Name: _____
 Company Address: (Room/Suite) _____ (Floor) _____ (Tower) _____ (Building) _____
 (Street & District) _____
 Position Held: _____ Profession/Occupation: _____
 Office Tel No.: _____ Office Fax No.: # _____
 Office email: _____
 Total No. of Employees Company has in Hong Kong: # _____
 Correspondence Address: **Home address / Company address / Spouse Company address ***
 Billing Email: **Personal email / Company email / Spouse Personal email / Spouse Company email***
(If paper statement is required, a paper statement fee of HK\$20 per month will be charged.)

Applicant's
colour photo with
full frontal face

Spouse's
colour photo with
full frontal face

Child (1)'s
colour photo with
full frontal face

Spouse

Name (in full): Mr/ Mrs/ Miss/ Ms* _____
 Nationality: _____ Place of Birth: _____ DOB: _____
 Origin: _____ Passport No.: _____ HKID no.: _____
 Date of Arrival in HK: _____ Personal Email: _____
 Company Name: _____
 Company Address: (Room/Suite) _____ (Floor) _____ (Tower) _____ (Building) _____
 (Street & District) _____
 Position Held: _____ Profession/Occupation: _____
 Office Tel No.: _____ Office Fax No.: # _____
 Office email: _____ Mobile No.: _____
 Total No. of Employees Company has in Hong Kong: # _____

Child (2)'s
colour photo with
full frontal face

Child (3)'s
colour photo with
full frontal face

Children

(1) Name (in full): _____
 DOB: _____ Passport No.: _____ HKID no.: _____
 (2) Name (in full): _____
 DOB: _____ Passport No.: _____ HKID no.: _____
 (3) Name (in full): _____
 DOB: _____ Passport No.: _____ HKID no.: _____
 (4) Name (in full): _____
 DOB: _____ Passport No.: _____ HKID no.: _____

Child (4)'s
colour photo with
full frontal face

Parents (If you apply Sports Membership - Junior)

(1) Name (in full): _____ Mobile No.: _____ Email: _____
 (2) Name (in full): _____ Mobile No.: _____ Email: _____

* Delete as required, # If applicable.

I/We understand that the following LRC Member will receive incentive from the Club under its current Incentive for Member Referral Programme, if this application for membership is approved by the LRC.

Referred by LRC Member (if any)

LRC Member Name: _____ **LRC Member No.:** _____

I / We wish to become Member(s) of the Ladies Recreation Club (the "LRC") and, in the event of my / our being accepted, I / we agree to abide by the Articles of Association, Rules, Regulations and Policy of the LRC as well as the terms and conditions as regards to the membership I / we apply for. I / We understand that any violation of these may lead to my / our application being rejected or membership granted being withdrawn.

I / We also declare that all information provided overleaf including my / our marital status and the answers provided for this application and in the attached Questionnaire are correct, true, accurate and not misleading. I / We acknowledge that making a false statement may lead to my / our application being rejected or membership granted being withdrawn.

I / We confirm that I / we:

- (a) have not been convicted of an indictable offence in the past 10 years and am not currently under charge for such an offence;
- (b) am / are not bankrupt; and
- (c) am / are not currently subject to any composition or arrangement with my / our creditors.

Signature of Applicant

Signature of Spouse

Date

NOTES:

- Applicant, and spouse (if applicable), must be aged 18 or above.
- Memberships mentioned in this application form are all individual memberships, which are non-transferable and non-refundable in any event.
- Application will be accepted only when all the required documents are submitted (refer to "Documents Required" in this Form). The application form submitted must be manually signed.
- Any change in the above details should be submitted in writing to the LRC Membership Office.
- All personal data is protected under the Personal Data (Privacy) Ordinance (Cap. 486). The Ladies Recreation Club may use the collected data for verifying your identity, for statistical research and analysis, for designing and marketing the Club's facilities, products and services, and for facilitating the communications between you and the Club. Your personal data supplied to the Club will be kept confidential but some collected data may be accessible by the Club's authorised officers or committees who are obliged to the same confidentiality duty.

Please return this completed form with all required supporting documents and remittance to the LRC Membership Office by post or drop off at the Reception. For any membership enquiries, please call LRC Membership Office at 3199 3500 or email to membership@lrc.com.hk.

DOCUMENTS REQUIRED

Ordinary Membership

1. Application Form and the attached Questionnaire
2. Copies of passport and HKID card of the applicant, and the spouse (if applicable)
3. Copy of marriage certificate if the applicant is married
4. Copy of documentary proof for the parental relationship between the applicant / the spouse and each of the child who is single and aged under 25 (if applicable)
5. 1 passport size recent colour photograph (must be with colour background and full frontal face) of each of the applicant, the spouse and children (if applicable)
6. Cheque made payable to "Ladies' Recreation Club" for the administration fee (refer to the attached Schedule of Membership Fees & Subscriptions)

Remarks:

- a. You will be allocated a registration number which shall be quoted in all future communications with the LRC.
- b. Any communications or questions to the LRC connected with this application must be made by the applicant / proposer / seconder / sponsors only. Enquiries from any third parties will not be entertained.

Sponsored Temporary Membership

1. Application Form (except for "Recommendations" and "Sponsor from 4 Other Members") and the attached Questionnaire
2. Letter of sponsorship from the applicant's employer (refer to the attached sample letter)
3. Copies of passport and HKID card of the applicant, and the spouse (if applicable)
4. Copy of marriage certificate if the applicant is married
5. Copy of documentary proof for the parental relationship between the applicant / the spouse and each of the child who is single and aged under 25 (if applicable)
6. 1 passport size recent colour photograph (must be with colour background and full frontal face) of each of the applicant, the spouse and children (if applicable)
7. Cheque made payable to "Ladies' Recreation Club" for the entrance fee, refundable deposit and advanced payment of monthly subscriptions for the period of membership applied for (maximum 6 months for each application) (refer to the attached Schedule of Membership Fees & Subscriptions)

Conditions:

- i. Sponsored Temporary Membership is for any person who is working temporarily in Hong Kong and is sponsored by his/her company. Each company may only sponsor two employees at any one time.
- ii. Sponsored Temporary Membership is for any person who is newly arrived in Hong Kong and should not be longer than half year.
- iii. Sponsored Temporary Membership may be applied for a continuous period of 6 months renewable for further period(s) of 6 months or less for up to three years at the sole discretion of the LRC.
- iv. Sponsored Temporary Members are encouraged to maintain an average spend of not less than \$2,000 per month.
- v. Sponsored Temporary Members cannot be put, or be already, on the application for Ordinary Membership.

Sports Membership

1. Application Form (except for "Recommendations" and "Sponsor from 4 Other Members") and the attached Questionnaire
2. Sports/playing resume on your background and involvement in your interested sport
3. Copies of passport and HKID card of the applicant, and the spouse (if applicable)
4. Copy of marriage certificate if the applicant is married
5. Copy of documentary proof for the parental relationship between the applicant / the spouse and each of the child who is single and aged under 25 (if applicable)
6. 1 passport size recent colour photograph (must be with colour background and full frontal face) of each of the applicant, the spouse and children (if applicable)

Procedures:

An application form is to be addressed to the Sports and Recreation Manager with a covering letter highlighting background and qualifications in his/her sport. Application is then forwarded to the related Sports Sub-committee. Sports Convenors, in concert with their sub-committees and the Club's teaching professionals will identify individual who is prepared to make a serious playing commitment to his/her sport at the LRC. The Sports Sub-committee, if approved, will recommend the applicant, whose application will then be assessed by the Membership Sub-committee and the General Committee.

Terms and Conditions:

- a) Representing the LRC by playing in at least 75% of team matches / a minimum 9-12 swimming session per month.
- b) Participating in LRC Championship Events.
- c) Participating in several of special social events at the LRC.
- d) The appropriate Sports Sub-committee (Tennis, Swimming, Indoor Sports) and teaching professionals will review the performance of their candidates in the Sports Membership category regularly. In the event that a Sports member does not fulfil the requirements as agreed to, the proposing Sub-committee will recommend a suitable course of action to ensure compliance or alternatively the Sports Membership will be cancelled and all fees paid be forfeited.
- e) When a Sports member - Junior reaches 18 years old, he/she may apply for Sports member - Premier / Sports member - Adult, If membership for a Sports member - Premier / Sports member - Adult is offered but declines to accept, he/she will cease to be a member and no fees will be refunded.
- f) For Sports member - Premier / Sports member - Adult, after four years of commitment, the relevant Sports Subcommittee can decide unilaterally to extend the Sports Membership up to four years (one off) without any extra entrance fee. **OR** a Sports member - Premier / Sports member - Adult may be put forward for Ordinary Membership by the sponsoring section, in which case the Sports member - Premier / Sports member - Adult will be required to be balloted. On the assumption that the Sports member - Premier / Sports member - Adult is recommended for membership following the Ballot and, subject to subsequent endorsement of this recommendation by the Membership Subcommittee, the Sports member - Premier / Sports member - Adult will become an Ordinary member. Sports member - Premier will be required to pay the conversion fee of 50% of the prevailing Ordinary Membership entrance fee / Sports member - Adult will be required to pay the conversion fee of the prevailing entrance fee for Ordinary Membership at the time of the Ordinary Membership application less the Sports Membership entrance fee, in a week's time. If a Sports member - Premier / Sports member - Adult is offered Ordinary Membership but declines to accept, all fees paid will be forfeited. If a Sports member - Premier / Sports member - Adult is not offered Ordinary Membership, he/she will cease to be a member and no fees will be refunded.
- g) If the Sports member wants to terminate his membership for any reason, all fees paid shall be forfeited.
- h) For further terms and conditions, please refer to the relevant Sports Membership contracts.

5-Day Membership

1. Application Form and the attached Questionnaire
2. Copies of passport and HKID card of the applicant, and the spouse (if applicable)
3. Copy of marriage certificate if the applicant is married
4. Copy of documentary proof for the parental relationship between the applicant / the spouse and each of the child who is single and aged under 25 (if applicable)
5. 1 passport size recent colour photograph (must be with colour background and full frontal face) of each of the applicant, the spouse and children (if applicable)
6. Cheque made payable to "Ladies' Recreation Club" for the entrance fee and one month subscriptions (refer to the attached Schedule of Membership Fees & Subscriptions)

Conditions:

- i. 5-Day Membership is a temporary membership for 2 years, renewable, application for which is at the sole discretion of the LRC.
- ii. 5-Day Members are allowed for unlimited usage of Club facilities by themselves and their guests from Mondays to Fridays, i.e. no weekends and public holidays.
- iii. 5-Day Members are not allowed to visit the Club as guest of Club members during weekends or public holidays (except for (vi) below).
- iv. 5-Day Members are allowed to represent the Club in sports tournaments and leagues at the LRC on weekdays only, but can represent the Club elsewhere on weekends and public holidays.
- v. 5-Day Members are only allowed to apply for a five-day parking permit.
- vi. 5-Day Members can visit the Club on weekends and public holidays ONLY to 1) attend club organized F&B related events held in the evenings; 2) attend the privately catered function (which has been pre-booked with the Food and Beverage Office) of a Member; and 3) to purchase takeaway food & wine from Gourmet 10 or the Pizzeria. Under these cases, 5-Day Members must inform the Club's Reception in advance.

QUESTIONNAIRE

(Data provided in this Questionnaire is used for statistical purposes only)

A. Interests (please ✓ those appropriate):

Applicant

Sports:

Aquatics (swimming / diving / waterpolo)

Badminton

Basketball

Bowling

Squash

Table Tennis

Tennis

Gym:

Gym

Fitness Class / Yoga

Spa

Steam / Sauna

Arts:

Arts / Shows

Reading

Social Events:

Bridge / Chess / Mahjong

Dancing

Golf Society

Social Gathering

Wine Tasting

Others:

.....

(please specify)

Spouse

Sports:

Aquatics (swimming / diving / waterpolo)

Badminton

Basketball

Bowling

Squash

Table Tennis

Tennis

Gym:

Gym

Fitness Class / Yoga

Spa

Steam / Sauna

Arts:

Arts / Shows

Reading

Social Events:

Bridge / Chess / Mahjong

Dancing

Golf Society

Social Gathering

Wine Tasting

Others:

.....

(please specify)

Child(ren)

Sports:

Aquatics (swimming / diving / waterpolo)

Badminton

Basketball

Bowling

Squash

Table Tennis

Tennis

Gym / Class:

Fitness Class

Judo Class

Trampolining

Arts:

Arts & Craft Class

Reading

Shows

Social Events:

Holiday Camps

Others:

.....

(please specify)

B. Membership with other club(s) in Hong Kong

Please ✓ one:

Yes (Please complete below)

No membership with other club

Name of Club (please tick ✓ those appropriate):

Length of Membership (year of joining)

Aberdeen Boat Club

Aberdeen Marina Club

American Club

Chinese Recreation Club

Clearwater Bay Golf & Country Club

Craigenower Cricket Club

Foreign Correspondents' Club

Hong Kong Cricket Club

Hong Kong Club

Hong Kong Country Club

Hong Kong Golf Club

Hong Kong Football Club

Hong Kong Jockey Club

Kowloon Cricket Club

Kowloon Tong Club

Pacific Club

Royal Hong Kong Yacht Club

United Services Recreation Club

Others (please specify):

C. Members of the Committees whom the applicant or his/her spouse know well

Name: _____ Committee: _____

How long have you known him /her? _____

Name: _____ Committee: _____

How long have you known him /her? _____

D. Extended family members / friends who are already members of the LRC

Member Name: _____

LRC Member Since: _____ Relationship: _____

Member Name: _____

LRC Member Since: _____ Relationship: _____

Member Name: _____

LRC Member Since: _____ Relationship: _____

Member Name: _____

LRC Member Since: _____ Relationship: _____

Member Name: _____

LRC Member Since: _____ Relationship: _____

Remarks:

Please note that we may approach these people to discuss your application.

E. Expected use of club facilities by the applicant and family members

Facilities of Club		Please take the most likely choice					
		Expected Use A: Weekend or B: Midweek		Expected Frequency of Use 1=Daily;2=Weekly;3=Bi-Weekly;4=Monthly			
		A	B	1	2	3	4
1	Fine Dining	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Casual Dining	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Business Function / Meeting Room	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Speaker luncheons	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Sports Bar	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Outside Catering	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Tennis Court	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Squash Court	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Badminton Court	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	Swimming Pool	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Sports Shop	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Gym	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13	Classes (sports coaching, aerobics, yoga, classes for Toddler)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14	Beauty Salon / Bowling / Therapeutics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15	Spa	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16	Kids Club	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17	Library	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18	Reading Room	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19	Video Shop	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20	Car Park	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21	Others (please specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

F. Further Information (Please ✓ one):

1. Expected length of stay in HK:
 1 - 5 years 6 - 10 years > 10 years/permanently
2. How often do you need to travel outside of Hong Kong (whether for business or pleasure) ? :
 rare (1 or 2 times a year) often (few times a year) very often (monthly)
3. How often do you dine out in a week ? :
 < 2 2 - 5 everyday
4. How often do you expect to visit a club in a month ? :
 < 10 times 10 – 20 times > 20 times
5. How much time do you spend in leisure, recreation, social pursuit (hours) in a week on average ? :
 < 5 5 – 15 > 15
6. How often do you entertain for business in a month ? :
 < 5 5 – 15 > 15
7. How often do you entertain for personal in a month ? :
 < 5 5 – 15 > 15
8. Do you currently go bowling and spa ? :
 Never occasionally once a month once a week
9. How often do you expect to use the club's spa and bowling facility ? :
 Never occasionally once a month once a week
10. Expected number of guests you will bring to a club every month:
 < 10 10 – 20 > 20
11. Expected average monthly spending (excluding monthly subscription) in a club (HK\$):
 < \$1,000 \$1,000 - \$3,000 > \$3,000
12. Your family monthly income level (HK\$):
 < \$50,000 \$50,000 – \$100,000 \$100,001 – \$200,000 > \$200,000
13. Have you been a guest at the LRC ? :
 Never once only a few times each year very often (monthly)

RECOMMENDATIONS

PROPOSER'S RECOMMENDATION

I have known _____ for _____ year(s).

The applicant(s) would be suitable for the applied LRC Membership for the following reasons:

Member Name (IN BLOCK LETTERS) Signature Membership No. Date

SECONDER'S RECOMMENDATION

I have known _____ for _____ year(s).

The applicant(s) would be suitable for the applied LRC Membership for the following reasons:

Member Name (IN BLOCK LETTERS) Signature Membership No. Date

Remarks:

The Proposer and Secunder must be Ordinary or Debenture Members of good standing at the LRC, should have been members for at least one year and may **propose or second no more than three candidates for LRC Memberships in any one year**. No member of the General Committee or Balloting Committee may propose or second the application.

SPONSOR FROM 4 OTHER MEMBERS

1.

I would like to sponsor the application of _____ for the following reasons:

Member Name (IN BLOCK LETTERS) Signature Membership No. Date

2.

I would like to sponsor the application of _____ for the following reasons:

Member Name (IN BLOCK LETTERS) Signature Membership No. Date

Remarks:

Please note that we may approach these people to discuss your application.

SPONSOR FROM 4 OTHER MEMBERS

3.

I would like to sponsor the application of _____ for the following reasons:

Member Name (IN BLOCK LETTERS) Signature Membership No. Date

4.

I would like to sponsor the application of _____ for the following reasons:

Member Name (IN BLOCK LETTERS) Signature Membership No. Date

Remarks:

Please note that we may approach these people to discuss your application.

SAMPLE OF COMPANY'S LETTER OF SPONSORSHIP

[Letterhead]

[Date]

Membership Office
Ladies Recreation Club
10 Old Peak Road
Hong Kong

Dear Sir/Madam,

This letter serves the purpose of sponsoring [employee's name] for his / her application for Sponsored Temporary Membership with the LRC. We understand that under the terms of such category of membership, our company is entitled to a quota of two memberships at any one time.

We represent and warrant that:

- (a) [employee's name] is employed by [company name] as [position] under a fixed term of contract for the period from [commencement date] to [completion date] and is not a permanent employee of the company; and
- (b) he / she will stay temporarily in Hong Kong during the contractual period referred to in (a) and is not a permanent resident of Hong Kong.

We undertake to inform you in writing as soon as possible if the status of his / her employment changes from that described above.

We guarantee his / her account with LRC for the full length of his / her membership.

Any questions or issues concerning the applicant should be addressed to [name of contact person of the company] at [direct telephone number of the contact person].

Yours faithfully,

[signature of authorised signatory
with company chop]

[name]

[title]